



Notice Inviting Tenders

For and on behalf of the Chairman, Shri Mata Vaishno Devi Shrine Board, Shri Mata Vaishno Devi Institute of Medical Excellence (an institute established by SMVDSB), invites sealed tenders on prescribed format, affixed with revenue stamps worth Rs.6/- and accompanied with earnest money deposit of the prescribed amount, in the form of CDR / TDR pledged to the Accounts Officer, SMVDIME, Kakryal, Katra, from the eligible firms/ contractors for the following work:-

S. No.	Description of Work	Estimated Cost of Work	Time allowed for Completion of work	EMD (CDR/ TDR)
1	Providing and Fixing of Aluminium Doors and Windows (frames & shutters) at Charak-II Building of SMVDIME, Kakryal, Katra, as per the detailed Bill of Quantities (BOQ) given in Annexure-'A' .	Rs. 45.75 lakh	105 days	Rs. 1.00 lakh

The Tender Documents containing detailed terms and conditions can be obtained on any working day from Office of the Chief Administrative Officer, SMVDIME, Kakryal, Katra against payment of Rs. 500.00 (Non-transferable and non-refundable) in the shape of Demand Draft favouring Accounts Officer, SMVDIME and payable at Katra. The same can also be downloaded from the website www.maavaishnodevi.org. In case of downloaded Tender Form, the cost of the Tender documents in the shape of Demand Draft favouring Accounts Officer, SMVDIME must accompany the Tender.

Tenders complete in all respects must be sent to the Office of the Chief Administrative Officer, SMVDIME, Kakryal, Katra through speed post or registered A.D. or be put in the sealed Tender Box available in the Office of the Chief Administrative Officer, by or before the due date/time i.e. upto **3:00 P.M. IST** of **04.05.2018**. The tenders will be opened on the same day or on a subsequent day in the presence of such tenderers who may like to be present at that time.

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No: SMVDIME/Civil/854/32

Dated: 09.04.2018

Chief Administrative Officer,

Shri Mata Vaishno Devi Institute of Medical Excellence



**SHRI MATA VAISHNO DEVI INSTITUTE OF MEDICAL EXCELLENCE,
KAKRYAL (KATRA) – 182320
(An institute established by Shri Mata Vaishno Devi Shrine Board, Katra)**

Detailed Terms and Conditions of NIT No.: SMVDIME/Civil/854/32 Dated: 09.04.2018

- 1) For and on behalf of the Chairman, Shri Mata Vaishno Devi Shrine Board, Shri Mata Vaishno Devi Institute of Medical Excellence (An institute established by SMVDSB), invites sealed tenders in Two Bid Format (Technical and Price bid), from eligible firms for the work namely “**Providing and Fixing of Aluminium Doors and Windows (frames & shutters) at Charak-II Building of SMVDIME, Kakryal, Katra**, as per the detailed Bill of Quantities (BOQ) given in **Annexure-A**”.
- 2) The successful tenderer will be required to accept all the terms and conditions of the NIT and enter into an agreement with the SMVDIME within 15 days from the date of award of the contract. All the conditions of this NIT (and any other condition as may be deemed necessary) shall form part of such agreement.
- 3) The tenderer shall have to submit Earnest Money Deposit of specified amount in the shape of a Term Deposit Receipt / Call Deposit Receipt of any nationalized / scheduled bank pledged to the Accounts Officer, Shri Mata Vaishno Devi Institute of Medical Excellence. There shall be no relaxation/ concession whatsoever to any tender in regard to the amount of EMD. Thus, any tender not accompanied by the EMD shall not be entertained and shall be outrightly rejected.
- 4) Tenderers shall be required to submit their offers in two bid format, whereby two envelopes detailed below shall have to be submitted in sealed covers, to be further enclosed in one large envelop thereafter:
 - A. **ENVELOP NO. 1** to be superscribed as “**Technical Bid**” should contain the following:
 - i) Background of the tenderer namely full name, postal address, contact number, authority letter for signing the tender documents.
 - ii) Copies of GST Registration / Income Tax Registration.
 - iii) Earnest Money Deposit of the prescribed amount in the form of C.D.R/ TDR pledged in favour of the Accounts Officer, SMVD Institute of Medical Excellence, Kakryal, Katra.
 - iv) Tender Document containing general conditions of Contract and other annexure; each page of which shall be duly signed by the tenderer.
 - v) Demand draft towards the cost of tender document in case the tender document is downloaded from the website of SMVD Shrine Board.
 - vi) Details about the quality of materials proposed to be use in the execution of ‘work’.
 - vii) Necessary documents in support of the **Eligibility Criteria** (specified below): -
 - Total Business Turnover in relevant field: Should be **not less than Rs. 1.00 crore** (Rupees One Crore) in any of the past 03 financial years i.e.

FY 2015–16, FY 2016-17 & FY 2017-18 (copies of C.A. attested P & L statements / IT Return to be attached as proof of turnover).

- Business experience of similar nature: Should be **not less than 05 years** (copies of relevant documents to be attached).
- The experience of having executed atleast **one single similar work valuing not less than Rs. 40.00 Lakh** (or two separate similar works valuing more than Rs. 25.00 lakh each) during any one of the last 03 completed Financial Years. The Tenderer shall submit the Letters of Awards as also satisfactory Completion Certificates in this regard.

*Note: In case a tenderer does not meet the above laid **Eligibility Criteria**, he shall be considered to be technically disqualified and the Price Bid of such tenderers shall not be opened.*

B. ENVELOP NO. 2 to be superscribed as **“Price Bid”** containing the “Price Bid” as per the format specified in **Annexure-B**.

C. ENVELOP NO. 3: The Envelop-1 and Envelop-2 stated above shall be further put in a single big envelope and superscribed as **“Providing and Fixing of Aluminium Doors and Windows (frames & shutters) at Charak-II Building of SMVDIME”**. The Name of the firm/contractor submitting the tender should be clearly and boldly written on the top of the envelope.

- 5) The Sealed tender addressed to the **Chief Administrative Officer, SMVDIME, Kakryal, Katra, Jammu & Kashmir** should reach his office by or before the due date /time. The tenders complete in all respect can be sent through speed post/ registered AD/ Reputed Courier Service or be put in the sealed tender box available in SMVDIME, Kakryal so as to reach in the office by or before the due date and time. In case last date for submission of tenders is declared as holiday, this date shall be deemed as the next working day. The tenders received after the scheduled date and time shall not be entertained.
- 6) The Tenders received shall be opened in the office of SMVD Institute of Medical Excellence, Kakryal, Katra (J&K), by the Committee constituted for this purpose, in the following manner: -
 - a) The Tenders shall be opened either on the same day at 1500 Hrs in presence of the tenderers or their authorized representative who may choose to be present or on any other date convenient to the Committee which shall be intimated to the tenderers at their given contact number, as mentioned in the Technical Bid. The Envelope No. 1 i.e. the ‘Technical Bid’ shall only be opened first.
 - b) After opening of the envelope No. 1 and assessing the submittals as per required conditions, the Tenderers, declared eligible by the committee, shall be informed separately for participation in the process of opening of Price Bids i.e. Envelope No. 2. It needs to be noted that the Price Bids of only such Tenderers shall be opened, who qualify as per the laid down Eligibility Criteria. The Price Bids of

Tenderers who do not qualify in the Technical Bid shall not be opened in any case.

- 7) In case of unsuccessful bidders, their TDR/ CDR shall be released after the culmination of NIT process. However, the TDR/CDR of successful bidder shall be retained by SMVDIME. The EMD of the successful tenderer shall be released only after the execution of work and its acceptance by the Engineering Wing of SMVDIME.
- 8) Before offering the sealed tenders, the bidders are advised to visit the site to acquaint themselves about the condition of site, its surroundings terrain, climate, availability of labour, power, water, communication facilities etc. at their own cost and risk. Later on no claim or any excuse shall be entertained on any account.
- 9) **Prices**
 - i) The rates quoted shall be net and F.O.R. i.e. inclusive of all charges, transportation, taxes etc. No payment over and above the quoted rates shall be paid to the successful firm.
 - ii) Nothing extra shall be payable on account of carriage including mechanical transport / head load, loading / unloading of materials, clearance of the site etc.
 - iii) The allotted rates shall be final and binding. No extra payment shall be made to the successful tenderer on account of any escalation of material cost, transportation / labour charges, taxes etc. during the period of execution.
 - iv) **The 'deductions' on account of Statutory Liabilities' such as TDS, labour Cess etc., as applicable, shall be made from the bills of the vendor, while releasing the payment.**
- 10) **Time period / Penalty:** The time of completion of the work in all respects indicated in the tender notice (105 days) shall be reckoned from 7th day from the date of issuance of letter of award. For any delay, the penalty for delay a penalty (subject to a maximum amount of Rs. 3.00 lakh) shall be levied at the discretion of SMVDIME at the following rate: -
 - i) @ Rs. 25,000/- per (complete) week of delay for the 1st four weeks.
 - ii) @ Rs. 50,000/- per (complete) week of delay from 4th week till 8 weeks.
 - iii) In case the successful tenderer fails to complete the work even after delaying the work for 8 weeks from the stipulated date of completion, his / her EMD shall be forfeited, and balance work shall be executed / got executed at the firm's risk and cost.
- 11) Incomplete / conditional tenders will not be accepted. Similarly, the tenderer are also not allowed to revoke or withdraw their tenders or vary or modify any of the condition originally contained in the Tender during the validity period of tender. In case of a tenderer revoking or withdrawing his tender or varying any term in regard thereof, the EMD of such tenderer shall be forfeited.
- 12) SMVDIME reserves the right to negotiate the quoted rates, terms and conditions with the lowest tenderer or any of the other tenderer/s to ascertain the suitability of the acceptable offer.

- 13) The material quoted-for should conform to the specifications / brands specified in the Bill of Quantities (BOQ). Similarly, the material supplied by the successful vendor shall be checked/ inspected by the quality cell/ inspecting team of SMVDIME and if found of inferior quality/defective, the same shall be rejected. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time failing which storage charges per day as may be deem fit to the authority shall be levied. Further, the SMVDIME shall also not be responsible for any loss or damage to the material if not lifted within the specified time.
- 14) The contractor shall provide proper and adequate, storage facilities to protect all the materials and equipment including those issued by OWNER against damage from any cause whatsoever.
- 15) The successful bidder shall have to execute the entire job under the supervision and to the best satisfaction of Engineering Wing, SMVDIME.
- 16) **Labour**
- a) The contractor shall deploy its labour in sufficient numbers to maintain the required pace and quality to ensure workmanship of the required extent and to the satisfaction of Engineering Wing, SMVDIME.
 - b) In connection with the execution of work, the contractor shall not deploy any person who has not completed eighteen years of age.
 - c) All the workers / employees deployed by the contractor shall be considered as the contractor's liability in all manners and the SMVDSB / SMVDIME shall not be liable in any manner whatsoever to any claim / dispute arising in connection therewith.
 - d) The contractor shall indemnify and keep indemnified the SMVDSB / SMVDIME against: -
 - i) Any claim arising out of loss/damage to the life /property of workmen engaged by the contractor during execution of the work.
 - ii) Any claim arising out of third party loss/damage to the life /property caused during the execution of the work.
- 17) **Handover requirements:** Upon successful execution of allotted work, the same shall be handed over to the Engineering Wing, SMVDIME in proper condition. The handover / takeover shall be duly documented and recorded alongwith the inventory of materials handed over. It is to be noted here that the date of handover / takeover shall be considered as the date of completion of the 'work'.
- 18) **Variation of Quantities:** The quantities indicated in the BOQ are only indicative and the same may actually increase or decrease. The successful tenderer to whom the work is allotted shall be bound to execute the work as per actual requirement at the discretion of SMVDSB and no change in rates on this account shall be entertained. The payment to the successful vendor shall be based on the actually executed quantities against certificate to be issued by the Engineering Wing of SMVDIME. However, in case of exceeding of BOQ quantities by more than 15%, prior written approval of the competent authority shall be compulsory.

- 19) **Cost of Tests:** In case of any doubt, it shall be upto the vendor to establish the quality of material used / workmanship. In case the contractor is not able to establish the same, the Engineering Wing, SMVDIME may opt for appropriate tests to be conducted in any laboratory of choice before the final acceptance of 'work'. The cost of preparing samples and carrying out such tests will be borne by the vendor.
- 20) **Liability for damage Defects or imperfections and rectifications thereof:** If the contractor or his workmen or employees shall injure or destroy any part of the building, road, fence etc contiguous to the premises on which work or any part of it is being executed or if any damage shall happen to the work while in progress, the contractor shall upon receipt of the a notice in writing, make the same good at his own expense.
- 21) **Warranty / Defect Liability Period (DLP):** The complete 'work' (materials used / workmanship) shall carry a Warranty / Defect Liability Period of 12 months from the date of handover of the same to the Engineering Wing. The contractor shall have to provide a written certificate in this regard. All complaints under the DLP shall have to be attended by the contractor within 72 hours of getting intimation from the Engineering Wing of SMVDIME or else, the same shall be got redressed by alternate means at risk and cost of the contractor.
- 22) **Validity of the offer**
The offers submitted against this NIT shall be valid for a period of 60 days from the specified date of opening of the tenders.
- 23) **Terms of Payment: -**
- i) The payment shall be made to the contractor against Running Amount (RA) bills raised in accordance with the Physical Progress of work and duly certified by the Executive Engineer, IME, in the following manner: -
 - 10% amount shall be retained from out of due payment against each RA Bill of the contractor.
 - Total amount released in favour of the contractor against the RA bills (including Statutory deduction) shall never exceed 90% of the actual work executed on ground.
 - The balance 10% payment shall be released after successful expiry of the DLP period of 12 months. This installment can also be released earlier against a Performance Bank Guarantee of equivalent amount valid till the DLP period.
- 24) **Right of Acceptance**
- i) The competent authority of SMVDIME does not bind itself to accept the lowest or any tender in full and reserves the right of accepting the whole or any part of the tender or portion of the quantity offered and the bidder shall execute / supply the same at the quoted rate.
 - ii) If deemed necessary, the competent authority may split the work among the two qualified bidders for speedy completion of work, on the lowest rate offered by the L-1 bidder.

iii) The Shri Mata Vaishno Devi Institute of Medical Excellence reserves the right to reject or accept any tender without assigning any reason what so ever and also reserves the right to re-tender at its sole discretion.

25) **Force Majeure**

If during the currency of contract, there is any out break of war, which whether financially or otherwise affect the execution of the contract, the tenderer unless contract is terminated under provision of this clause shall make his / her best efforts to complete the contract. However after outbreak of such war, Shri Mata Vaishno Devi Institute of Medical Excellence shall be entitled to terminate the contract at any time by giving notice in writing. Force Majure is hereby defined as a clause which is beyond the control of SMVDSB / Tenderer and which consequently affects the performance of the contract.

26) **Arbitration:** Any dispute or difference what so ever arising between the parties relating to the work shall be submitted for arbitration to an arbitrator to be nominated by Chief Executive Officer, Shri Mata Vaishno Devi Shrine Board, Katra. The venue of the Arbitration shall be at Jammu.

27) **Jurisdiction:** All disputes arising out in any way connected with this NIT / tender shall be deemed to have arisen at Kakryal, Katra and only courts in Katra/ Reasi shall have jurisdiction to determine the same.

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**Chief Administrative Officer,
SMVDIME**

Sig. of Tenderer



**SHRI MATA VAISHNO DEVI INSITUTE OF MEDICAL EXCELLENCE,
KAKRYAL (KATRA) – 182320
(An institute established by Shri Mata Vaishno Devi Shrine Board, Katra)**

Annexure - 'A'

Bill of Quantities (BOQ)

Name of Work:- "Providing and Fixing of Aluminium Doors and Windows (frames & shutters) at Charak-II Building of SMVDIME, Kakryal, Katra."

S. No	Description of Items	Qty	Units
1	Providing and Fixing partially fixed and partially openable windows/doors with stainless steel wire mesh shutters for the openable area, powder coated to 50-60 microns Aluminium extruded sections of approved make from Jindal/Bhoruka/Hindalco as per drawings and glazing with 5 mm thick glass confirming to IS-733 and IS-1285 comprising of 6063 alloy and tempering T-6. The section mentioned below are indicative only for the size and running metre weight. However any equivalent section from any of the extruder mentioned above can be used. Outer frame sections BH-9093 with an average weight of 1.08 kg/mt, Mullion section as BH-9092 and with an average weight of 1.672 kg/mt, openable shutter section BH-8073 with an average weight of 0.586 kg/mt, door section as BH-0038 with an average weight of 1.05 kg/mt, door bottom as BH-8629 with an average weight of 1.33 kg /mt and aluminium snap on beading for openable window as BH-8074 with an average weight of 0.15 kg/mt and snap on beading for openable door as BH-8602, with an average weight of 0.26 kg/mtr or equivalent complete in all respects including perimeter sealant from Dow corning, Handles, Stays, Locks, Tower Bolts, Hinges and other accessories required as per architectural drawings and the directions of Engineer in charge including necessary scaffolding if required to complete the job.	300	Sqm.
2	Providing and Fixing partially fixed and partially openable windows/doors with stainless steel wire mesh shutters for the openable area, powder coated to 50-60 microns Aluminium extruded sections of approved make from Jindal/Bhoruka/Hindalco as per drawings and glazing with 5 mm thick frosted glass confirming to IS-733 and IS-1285 comprising of 6063 alloy and tempering T-6. The section mentioned below are indicative only for the size and running metre weight. However any equivalent section from any of the extruder mentioned above can be used. Outer frame sections BH-9093 with an average weight of 1.08 kg/mt, Mullion section as BH-9092 and with an average weight of 1.672 kg/mt, openable shutter section BH-8073 with an average weight of 0.586 kg/mt, door section as BH-0038 with an average weight of 1.05 kg/mt, door bottom as BH-8629 with an average weight of 1.33 kg /mt and aluminium snap on beading for openable window as BH-8074 with an average weight of 0.15 kg/mt and snap on beading for openable door as BH-8602, with an average weight of 0.26 kg/mtr or equivalent complete in all respects including perimeter sealant from Dow corning, Handles, Stays,	50	Sqm.

S. No	Description of Items	Qty	Units
	Locks, Tower Bolts, Hinges and other accessories required as per architectural drawings and the directions of Engineer in charge including necessary scaffolding if required to complete the job.		
3	Providing and fixing powder coated/ anodised (22 microns) Aluminium door frame (Chowkhat) of section 101.60mm x 44.5mm x 2.5mm thick (JINDAL/ Boruka/Hindalco 9287) or equivalent in door openings as per architectural drawing including the cost of Architrave (Beading) and PVC seal with hard wood insertion on hinges side section and cost of 25 mm x25mm Powder Coated T-Section for filling of gaps between the wall and frames as per drawings or directed by Engineer-In-Charge.	1300	Rmt.
4	Providing and fixing of 5 mm thick glass of make Saint Govin/Gold Plus/Modi in Door/Window frame as per the direction of Engineer In-charge	35	Sqm.
5	Providing & fixing 35mm thick flush door shutters, non-decorative type, core of block board construction, well matched ply of make Century / Dura / Guntier laminated on both faces of shutters with 10mm thick TW lipping on the edges; all round the shutter including SS Ball Bearing Hinges (3 or 4 Nos) for each door butt hinges with necessary SS screws etc. and one rubber buffer behind the door for works up to all leads and at all heights & levels as per directions of the Engineer In-Charge including the cost of lacquer polish on lipping and laminate 1.0mm thick of make Orchid /Green and shade to be approved by the Engineer In-Charge, on both sides (one face of shutter to be measured for payment).	325	Sqm.
6	Providing and fixing Aluminium extruded section body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 36 kg to 80 kg and door width from 701mm to 1000mm) with double speed adjustment with necessary accessories and screws etc. complete.	100	Nos
7	Providing and fixing Aluminium sliding bolts, ISI marked (anodic coating not less than grade AC 10 as per IS: 1868) transparent or dyed to required colour or shade with nuts and screws complete 250 x 16mm size.	115	Nos
8	Providing and fixing chromium plated brass 100mm mortice latch and lock with 6 levers and a pair of lever handles with necessary screws etc. complete of Godrej make.	100	Nos
9	Providing and fixing Aluminium hanging floor door stopper (Twin rubber stopper) ISI marked anodized (anodic coating not less than grade AC 10 as per IS: 1868) transparent or dyed to required colour and shade. a) Door Stoppers	210	Nos
10	Providing and fixing Aluminium handles ISI marked anodized (anodic coating not less than grade AC 10 as per IS: 1868) transparent or dyed to required colour or shade with necessary screws etc. complete 150mm size.	250	Nos

S. No	Description of Items	Qty	Units
11	Providing and fixing Aluminium tower bolts ISI marked anodized (anodic coating not less than grade AC 10 as per IS: 1868) transparent or dyed to required colour or shade with necessary screws etc. complete 200 x 10mm.	410	Nos
12	Providing and fixing double action hydraulic floor spring of approved brand and manufacture IS:6315 marked for doors including cost of cutting floors as required, embedding in floors and cover plates with brass pivot and single piece M. S. Sheet outer box with slide plate etc. complete as per the direction of Engineer-In-Charge with stainless steel cover plate.	2	Nos
13	Providing and fixing aluminium tubular handle bar 32mm outer dia, 3.0mm thick & 750 mm long with SS screws etc complete as per direction of Engineer-In-Charge. Polyester powder coated minimum thickness 50 Micron Aluminium Tubular Handle Bar.	4	Nos

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**Chief Administrative Officer,
SMVDIME**

Signature of Tenderer



**SHRI MATA VAISHNO DEVI INSITUTE OF MEDICAL EXCELLENCE,
KAKRYAL (KATRA) - 182320
(An institute established by Shri Mata Vaishno Devi Shrine Board, Katra)**

Annexure - 'B'

Price Bid

Name of Tenderer: _____

Amount of CDR with number and date: _____

To

The Chief Administrative Officer,
Shri Mata Vaishno Devi Institute of Medical Excellence,
Kakryal, Katra.

Sir,

I, _____ from M/s _____

_____ hereby submit my tender for the "

**Providing and Fixing of Aluminium Doors and Windows (frames & shutters) at Charak-
II Building of SMVDIME, Kakryal, Katra"** for a total price consideration of Rs.

_____/-(Rupees _____

_____), as

per the (duly filled BOQ) sheet attached to my tender.

I further affirm that I have read and fully understood the tender Notice and agree to abide by all the terms and conditions laid herein, which are being signed in token of my acceptance. In case, I fail to abide by the conditions or to carry on the contract to the entire satisfaction of SMVDIME, I will be liable to the penalties mentioned in the terms and conditions.

Yours faithfully,

Signature _____

Name of Tenderer _____

M/S _____