

Questionnaire for Pre-Qualification of Contractors

1	Company Name	
2	Establishment Year	
3	Address	
4	Telephone Nos	
	<i>Mobile no.</i>	
	<i>Fax Nos.</i>	
	<i>E-mail</i>	
5	Contact Person	
	<i>Name</i>	
	<i>Designation</i>	
	<i>Mobile #</i>	
6	Organizational Capability (staff strength)	
	<i>Project Managers</i>	
	<i>Supervisors</i>	
	<i>Safety Engineers</i>	
	<i>Quality Engineers</i>	
7	Proposed Team for this Project	
	<i>Project Managers</i>	
	<i>Supervisors</i>	
	<i>Safety Engineers</i>	
	<i>Quantity Surveyors/Billing Engineer</i>	
	<i>Quality Engineers</i>	
	<i>(Provide similar details of all sub-contractors proposed to be used on project)</i>	
8	Financial Capacity over last 3 years (Turnover & Profit)	
	<i>Financial year _____</i>	
	<i>Financial year _____</i>	
	<i>Financial year _____</i>	
9	Tie up with Indian/ Foreign partners	
10	Provide following details of five major/best jobs completed of similar nature. (You may be required to arrange for inspections of at least two such projects).	
a.	<i>Name of the project</i>	
	<i>Architect/consultant.</i>	
	<i>Fit-out duration in months.</i>	
	<i>Completion year</i>	
	<i>Size (sq.ft.)</i>	
	<i>Value</i>	

1 Company Name		
	<i>Scope</i>	
	<i>Project proposed for inspection</i>	
	<i>Client contact details (Name with tele / fax and e-mail).</i>	
b.	<i>Name of the project</i>	
	<i>Architect/consultant.</i>	
	<i>Fit-out duration in months.</i>	
	<i>Completion year</i>	
	<i>Size (sq.ft.)</i>	
	<i>Value</i>	
	<i>Scope</i>	
	<i>Project proposed for inspection</i>	
	<i>Client contact details (Name with tele/fax and e-mail)</i>	
c.	<i>Name of the project</i>	
	<i>Architect/consultant.</i>	
	<i>Fit-out duration in months.</i>	
	<i>Completion year</i>	
	<i>Size (sq.ft.)</i>	
	<i>Value</i>	
	<i>Scope</i>	
	<i>Project proposed for inspection</i>	
	<i>Client contact details (Name with tele/fax and e-mail)</i>	
d.	<i>Name of the project</i>	
	<i>Architect/consultant.</i>	
	<i>Fit-out duration in months.</i>	
	<i>Completion year</i>	
	<i>Size (sq.ft.)</i>	
	<i>Value</i>	
	<i>Scope</i>	
	<i>Project proposed for inspection</i>	
	<i>Client contact details (Name with tele/fax and e-mail)</i>	
e.	<i>Name of the project</i>	
	<i>Architect/consultant.</i>	
	<i>Fit-out duration in months.</i>	
	<i>Completion year</i>	
	<i>Size (sq.ft.)</i>	
	<i>Value</i>	
	<i>Scope</i>	
	<i>Project proposed for inspection</i>	
	<i>Client contact details (Name with tele/fax and e-mail)</i>	
11	Work in hand (provide details in following format - Attach additional sheets if required)	
1	<i>Name of the project</i>	
	<i>Architect/consulstant</i>	
	<i>%age completed/status</i>	

1	Company Name	
	<i>Fit-out duration in months</i>	
	<i>Completion time</i>	
	<i>Size (sq.ft.)</i>	
	<i>Value.</i>	
2	<i>Name of the project</i>	
	<i>Architect/consulstant</i>	
	<i>%age completed/status</i>	
	<i>Fit-out duration in months</i>	
	<i>Completion time</i>	
	<i>Size (sq.ft.)</i>	
	<i>Value.</i>	
12	Infrastructure/ Equipment/ Machinery	
13	Insurance Cover.	
	<i>Provide details of cover availed.</i>	
14	PF/ESI details :-	
	<i>Reg. No. PF</i>	
	<i>Reg. No. ESI</i>	
	<i>Reg. No. WCT.</i>	
15	PAN Details:	
	<i>PAN No:</i>	
	<i>Photocopy of PAN</i>	
	<i>Latest Income tax clearance certificate</i>	
16	Quality Assurance	
	<i>Provide details of methodology adopted.</i>	
17	EHS (Environment, Health & Safety) System Implementation	
	<i>Provide details of methodology adopted.</i>	
18	A brief enlistment of Architects/ Consultants with whom your organization has worked.	

1	Company Name	
19	A brief enlistment of Project Management Consultants with whom your organization has worked.	
20	Major suppliers on previous projects	
21	Major suppliers proposed for this project	
22	Solvency certificate from Banker	
23	List any arbitration cases/ legal disputes on Current/ previous projects - Mention name of project, reason for dispute, party	
24	Is the company ISO Certified?	
25	List any awards, recognitions on previously executed projects	
26	Any other documentation relevant to Pre-qualification	
Prepared and submitted by:		