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Office of the Chairman
Shri Mata Vaishno Devi Shrine Board, Katra

Subject: Administrative, financial and other powers to be exercised by the officers of Shri Mata Vaishno Devi Shrine Board.

Order No: 2036/SB of 2014
Dated: 17-10-2014

In supersession of the existing Bye-Laws, Rules, Regulations and executive orders relating to the exercise of administrative and financial powers by the officers of Shri Mata Vaishno Devi Shrine Board, the extent of the powers to be exercised by various officers shall be as per the Order, copy of which is placed at Annexure-A, which shall come into force with immediate effect.

Sd/-
(N.N. Vohra)
(Chairman)
Shri Mata Vaishno Devi Shrine Board

No.: CO/P/Powers/9810-12
Dated: 17.10.2014

Copy to:

1. Dr. M.K. Kumar, IFS, Additional Chief Executive Officer, SMVDSB.
2. All Deputy Chief Executive Officers, SMVDSB.
3. Chief Accounts Officer, SMVDSB.

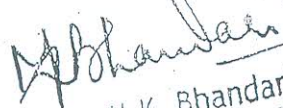
M.K. Bhandari
17/10/2014
(Dr. M.K. Bhandari) IAS,
Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

Powers to be exercised by the Administrative Authorities of Shri Mata Vaishno Devi Shrine Board (SMVDSB)

lo.	Wing	Area of functioning	Existing Position	Revised Prescription
	Personnel	1 Appointing Authority/ Disciplinary Authority for imposing major penalty (including termination) for all Group A & B posts in the case of regular appointments.	Chairman as per Schedule-III of Shri Mata Vaishno Devi Shrine Board Employees (Recruitment and Other Conditions of Service), Bye-Laws, 1996 (hereinafter "Bye-Laws").	Chairman
		2 Appointing Authority/ Disciplinary Authority for imposing major penalty (including termination) for all Group A posts in the case of term appointments.	Chairman (as per Order No. 1856/SB of 2005 dated 25.07.2005 governing the Recruitment and Other Conditions of Service of Shri Mata Vaishno Devi Shrine Board, Contractual Employees).	Chairman
		3 Appointing Authority/ Disciplinary Authority for imposing major penalty (including termination) for all Group C posts in the case of regular appointments.	Chief Executive Officer (CEO) (as per Schedule-III of Bye-Laws).	CEO
		4 Appointing Authority/ Disciplinary Authority for imposing major penalty for all Group B & Group C posts in the case of term appointments.	CEO (as per Order No. 1856/SB of 2005 dated 25.07.2005 for term employees).	CEO
		5 Disciplinary Authority for imposing minor penalties in the case of the Shrine Board's employees (all posts viz. Group A, B & C) in the case of regular employees.	CEO (as per Schedule-III of Bye-Laws for regular employees).	CEO


 M.K. Bhandari IAS
 Officer
 17/10/14

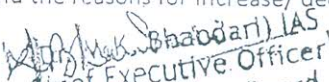
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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

No.	Wing	Area of functioning	Existing Position	Revised Prescription
		6 Disciplinary Authority for imposing minor penalties in the case of Group A posts of term employees.	CEO (as per Order No. 1856/SB of 2005 dated 25.07.2005).	CEO
		7 D.isciplinay Authority for imposing minor penalties in the case of Group B & C posts of term employees.	Additional Chief Executive Officer (ACEO) (as per Order No. 1856/SB of 2005 dated 25.07.2005).	ACEO
		8 Engagement of persons on Muster Roll basis.	ACEO (Board is kept informed about the engagement of workers on Muster Roll basis).	CEO ¹
		9 Grant of Privilege leave, Earned leave & Extra Ordinary Leave without Pay and Allowances (upto 02 months in a year) to all categories of regular and term employees in Group A, B and C.	CEO/ ACEO: as per Clause 6 of Shri Mata Vaishno Devi Shrine Board (Leave) Bye-Laws, 1997 (Leave Bye-laws) for regular employees and Order No. 942/SB of 2002 dated 05.07.2002 for term employees. These powers have been delegated to the Dy. CEO, In-charge Personnel Section vide Order No. 1999/SB of 2006 dated 24.07.2006 upto the level of Group C employees. In respect of Group A & B employees, leave beyond 15 days is sanctioned by ACEO.	Sanction of leave upto 30 days for all Group-C employees: Dy. CEO (In-charge Personnel Wing). Sanction of leave from 31-60 days for all Group C employees, and all kinds of leave upto 60 days for Group-B employees: ACEO. Beyond 60 days for Group B and C employees and all kinds of leave for Group A employees: CEO
		10 Grant of Extra Ordinary Leave without Pay and Allowances for a period of more than 60 days in a year to all categories of Grcup A, B & C regular and term employees.	CEO (as per Clause 3 (iii)(b) of Leave Bye-Laws)	Sanction of leave for more than 60 days: CEO

per ongoing practice, CEO shall inform the Board (at every meeting thereof) of the to-date status of overall staff strength (all categories of staff) and the reasons for increase/ decrease therein.


 Chief Executive Officer
 S.M.V.D. Shrine Board
 17/10/14

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

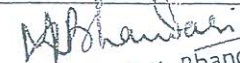
Wing	Area of functioning	Existing Position	Revised Prescription
	11 Encashment of Privilege/ Earned leave in favour of all Group A, B & C regular and term employees.	CEO/ ACEO (as per Clause 6 of Leave Bye-Laws for regular employees and addendum to Order No. 942/SB of 2002 dated 05.07.2002 for term employees).	For all categories of regular and term Group A, B and C employees: ACEO.
	12 Transfer of any employee in the interest of administration from one post to another at the same station or to another station.	CEO (Clause-12 of Bye-Laws provides that CEO or the officers to whom such powers have been delegated shall, in the interest of administration, be the authority to transfer any employee. Vide Order No. 1314/SB of 2009 dated 04.09.2009, ACEO was delegated all the administrative powers of CEO).	ACEO: Upto Junior Manager level or posts in Pay Scale of PB-2 (9300-34,800) with Grade Pay Rs. 4220. CEO: Assistant Manager and all posts above the Pay Scale PB-2 (9300-34800) with Grade Pay Rs. 4220.
	13 Sanction of Monetary Advance to the employees.	As per Shri Mata Vaishno Devi Shrine Board (Advances) Bye-laws, 1997, all the regular employees are entitled to be granted the following advances by the Competent Authority mentioned against each: a) Advance for purchase of vehicle - upto Rs. 2 lakh for motor car and Rs. 0.30 lakh for Scooter/ Motorcycle: CEO b) Advance for House Construction upto Rs. 2.50 lakh: CEO c) Advance for marriage - upto Rs. 0.20 lakh: ACEO. d) Advance for festival - upto Rs. 2000/: ACEO. e) Advance for Bicycle - upto Rs. 1500/: ACEO.	All kinds of advances, as per the approved limits laid down in Shri Mata Vaishno Devi Shrine Board (Advances) Bye-Laws, 1997, to all categories of employees: ACEO Grant of advances to CEO: Chairman

M. Bhandari
 17/10/14
 (Dr. M.K. Bhandari) IAS
 Chief Executive Officer
 Shri Mata Vaishno Devi Shrine Board.

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S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
			<p>Vide Order No. 945/SB of 2002 dated 05.07.2002 term employees who have served at least one term of not less than one year are entitled to the following advances:</p> <p>a) Festival Advance - upto Rs. 2000/- b) Advance against Salary – upto 03 months salary.</p> <p>Vide Order No. 1999/SB of 2006 dated 24.07.2006, the power to grant the following advances has been delegated to the Dy. CEO, Incharge Personnel section):</p> <p>a) Festival Advance b) Advance against salary. c) Grant of 3 months advance salary to term employees.</p>	
		14 Deputation of any employee of the Board (Duty Tour for work or training) outside the State and within the country for any authorized purpose in the interest of the Board).	Existing Bye-Laws are silent but CEO has been approving in actual practice.	<p>ACEO: For upto 10 days to Junior Manager level or officials holding posts in Pay Scale of PB-2 (9300-34,800) with Grade Pay Rs. 4220 and upto 10 days.</p> <p>CEO: For upto 30 days to Assistant Managers and all officials holding posts above the Pay Scale PB-2 (9300-34800) with Grade Pay Rs. 4220 and for 11-30 days for those holding posts in Pay Scale of PB-2 (9300-34,800) with Grade Pay Rs. 4220.</p>


 (Dr. M.K. Bhandari) IAS
 Chief Executive Officer
 S.M.V.D. Shrine Board
 Katra

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

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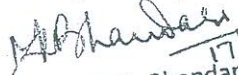
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S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
				For beyond 30 days to all employees and in respect of ACEO and CEO: Chairman
15		Ex-India deputation of officers and employees for training or duty.	Existing Bye-Laws are silent.	Chairman
16		Deputation of officers/ employees to other organizations (eg. SMVDU, SASB, SMVDIME, Gurukul etc.) for specified periods.	Existing Bye-Laws are silent	Chairman
17		Sanction for undergoing Training Programmes.	Existing Bye-Laws are silent. In actual practicing sanctions are being granted by ACEO in case of Group A, B & C employees and by CEO in the case of Dy. CEOs.	ACEO: Upto Jr. Manager level and for those holding posts in Pay Scale of PB-2 (9300-34,800) with Grade Pay Rs. 4220. CEO: Assistant Manager level and for those holding posts above the Pay Scale PB-2 (9300-34800) with Grade Pay Rs. 4220. Chairman: CEO and ACEO.

M. K. Bhandari
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Chief Executive Officer
S.M.V.D. Shrine Board
Katra

S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
		18 Sanction of Medical re-imburement.	CEO/ ACEO: on case to case basis as per Shri Mata Vaishno Devi Shrine Board (Medical Re-imburement) Rules, 2007 issued vide Order No. 56 dated 09.01.2007.	CEO/ACEO: As per the Medical Re-imburement Rules. CEO: in respect of Dy CEOs. and ACEO. Chairman: in respect of CEO.
		19. Referral Authority for availing medical treatment in a hospital outside the State.	CEO: as per Clause 10(i) of SMVDSB Medical Re-imburement Rules, 2007.	CEO: as per Clause 10(i) of SMVDSB Medical Re-imburement Rules, 2007.
		20 Sanction of Special Allowance in favour of employees viz. Diwali Allowance, Yatra Allowance etc.	Existing Bye-Laws are silent. In actual practice decision have been taken by Chairman.	Chairman ² .
		21 Sanction of honoraria/ award for meritorious work done by an employee of the Board.	Bye-Laws are silent.	Chairman ³ .

2 CEO shall ensure that details of all such sanctions along with financial implications thereof, are reported to the Board at its next succeeding meeting.
3 CEO shall ensure that details of all such sanctions along with financial implications thereof, are reported to the Board at its next succeeding meeting.



 17/10/14
 (Dr. M.K. Bhandari) IAS
 Chief Executive Officer
 S.M.V.D. Shrine Board
 Katra

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

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S. No.	Wing	Area of functioning	Existing Position	Revised Prescription	
		22	Sanction of annual increment to the employees (@ 3% of the sum of the pay in the applicable pay band and the Grade Pay) and grant of special increments (for employees who undergo sterilization operation, or for acquiring higher qualification over and above the minimum laid down qualification for the post held etc).	Existing Bye-Laws are silent. In actual practice said sanction have been accorded by ACEO.	As per the limits prescribed in the applicable Pay Revision Rules, in respect of various categories of employees: ACEO
		23	Public Information Officer, SMVDSB, in terms of J&K Right to Information Act, 2009.	Existing Bye-Laws are silent. In actual practice ACEO has been functioning as PIO but vide Order 10/SB of 2014 dated 03.01.2014, Dy. CEO has been designated as PIO.	To be appointed (by name) by Chairman, ACEO shall function as PIO under the J&K Right to Information Act, 2009.
		24	1 st Appellate Authority in terms of J&K Right to Information Act, 2009.	Existing Bye-Laws are silent. In Actual practice CEO has been functioning as 1 st Appellate Authority.	To be appointed (by name) by Chairman, CEO shall function as the 1 st Appellate Authority under the Act.
II	Administration	25	Allotment of the shops owned by Shrine Board at various locations (Halwai, Dhabba, Bhaint, Tea/Coffee Shops etc.).	No Existing Rule. In actual practice the allotments have been made by CEO.	ACEO: In case the Reserve Price fixed for license of shop/ premises, to be put to open tender for a period of two years, is upto Rs. 50.00 lakh. CEO: In case the Reserve Price fixed for the license of shop/ premises to be put to open tender for a period of two years, is more than Rs. 50.00 lakh.


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S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
26		Award of Contracts, signing of Agreements and implementation of contracts.	No Existing Rule. In actual practice this authority has been exercised by ACEO.	ACEO: all cases where the Contract amount is upto Rs. 50.00 lakh, excluding contracts for Helicopter Operations, Solar Power Projects, and Live Telecast of Atka Aarti. CEO: all cases in which the contract amount is more than Rs. 50 lakh and contracts for Helicopter Operations, Solar Power Projects and Live Telecast of Atka Aarti.
27		Grant of financial support/ aid provided to, selected organizations and approval of all works which are carried out as a part of the Board's Social Responsibility.	On the recommendation of CEO or on being directly approached financial aid is granted by Chairman and all such decisions are reported to the Board. In Actual practice approval for carrying of repair/ improvement/ construction of school, hospital etc. buildings is granted by ACEO/ CEO.	Chairman ⁴
28		Grant of permission for video shooting on the Track to the Holy Shrine.	CEO, as per ongoing practice.	CEO
29		Grant of permission for carriage of material of all kinds on the Track to the Holy Shrine.	ACEO, as per ongoing practice.	ACEO

4 CEO shall ensure that details of all such sanctions along with financial implications thereof, are reported to the Board at its next succeeding meeting.


 (Dr. M.K. Bhandari) IAS
 Chief Executive Officer
 S.M.V.D. Shrine Board
 Katra
 17/10/14

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S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
		30 Allotment of space to telecom companies for installation of BTS Towers.	ACEO, as per ongoing practice.	CEO
		31 Auction/ Sale of scrap materials and condemned vehicles.	ACEO, as per ongoing practice.	ACEO
		32 Sanction of Shrine Board's contribution to municipal or other Bodies for celebration of Navratra festival	ACEO, as per ongoing practice.	CEO ⁵
		33 Revision of tariff/ rates in respect of various categories of accommodation, food, transportation by battery car etc.	Chairman, as per ongoing practice.	Chairman
		34 Distribution of relief materials consequent to natural disasters.	No Rule exists.	Chairman on recommendation of CEO ⁶
III	Purchases	35 Purchase of vehicles of various kinds.	CEO, as per ongoing practice.	CEO ⁷

5 Such contributions/ grants shall be only for improvement of existing civic infrastructure/ establishment of new facilities which promote public welfare.

6 All such sanctions shall be reported by CEO to the Board at its next meeting.

7 All fresh acquisitions shall be reported to the Board, at its next successive meeting.

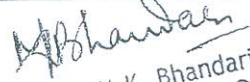
M. K. Bhandari
17/10/14
(Dr. M.K. Bhandari) IAS
Chief Executive Officer
S.M.V.D. Shrine Board
Katra

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

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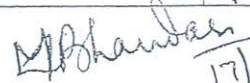
S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
		36	<p>Purchase of all Engineering and Non-Engineering items.</p> <p>No existing Rule. In actual practice ACEO has been exercising authority.</p> <p>Vide Order issued under No: CO/Pur/order/927-30 dated 24/04/04, financial power for fresh purchases of materials was delegated to Dy. CEO and Purchase Officer to make purchases valuing Rs. one lakh and Rs. 50,000/-, respectively, per supply order.</p>	<p>DY. CEO (Incharge Purchase Wing): Upto Rs.1 lakh per one time fresh purchase value.</p> <p>In cases where an annual rate contract has been concluded with a supplier, for supply of items at a fixed rate throughout the year, Dy. CEO (Incharge Purchase Wing) shall be authorized to issue repeat supply orders upto a limit of Rs. 3.00 lakh per supply order, on the original terms and conditions of the Contract.</p> <p>ACEO: All one time fresh purchases of Rs. one to fifty lakh value by floating Open Tenders, procuring through establishment of Purchase Committees, Auctions, through securing sealed quotations from suppliers etc. ACEO shall also have the power to finalize annual rate contracts (for supply of items around the year) based on repeat orders.</p> <p>CEO: All one time purchases of Rs. Fifty (50) lakh to two (2) crore in value, made through any of the validated procurement procedures. Any procurement to be made by CEO which is above Rs. 2.00 crore in value shall</p>


 (Dr. M.K. Bhandari) IAS
 Chief Executive Officer
 S.M.V.D. Shrine Board
 Katra

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

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S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
				be put up for the Board's approval.
IV	Accounts	37 Authority to: (i) release payments and sign bills, vouchers and cheques in respect of purchases which are already approved; (ii) make payments in respect of works/ services already cleared by Competent Authority; (iii), payments for adjustment and recouping of the approved amount of Imprest Fund. .	CAO has powers upto Rs. one lakh when he alone signs bills/ vouchers and cheques. In respect of bills relating to release of salary, wage bills, CPF contributions, and gratuity cheques, CAO shall be the Competent Authority, irrespective of the amount involved (as per Order No. 973/SB of 2005 dated 29.04.2005).	Chief Accounts Officer.
			Upto Rs. three lakh (vide Order No. 973/SB of 2005 dated 29.04.2005) when CAO and Dy. CEO jointly sign cheques.	Upto Rs. 6.00 lakh: when CAO and Dy. CEO jointly sign cheques.
			From Rs. three to twenty five lakh (vide Order No. 973/SB of 2005 dated 29.04.2005) when ACEO and CAO jointly sign cheques.	Upto Rs. 1.00 crore: when ACEO and CAO jointly sign cheques.


 17/10/14
 (Dr. M.K. Bhandari) IAS
 Chief Executive Officer
 S.M.V.D. Shrine Board
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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
			All cases above Rs. 25 lakh shall be submitted to CEO through ACEO (in his absence, by the Dy. CEO).	All cases above Rs. 1.00 crore: when CEO, ACEO and CAO jointly sign cheques.
38		Payment of Gratuity Premium.	ACEO and CAO, as per their financial power limits.	ACEO and CAO, as per their financial power limits.
39		Releases for the completion of Shri Mata Vaishno Devi Institute of Medical Excellence Project.	As per existing practice: ACEO/CEO	CEO ⁸
40		Grant-aid to Shri Mata Vaishno Devi University.	As per existing practice: CEO	All recurring grants as already approved by the Board: CEO ⁹ . All capital grants: Chairman ¹⁰ .
41		Investment of Board's surplus funds.	Chairman (Board is apprised about all investments)	Chairman, on the recommendations of CEO ¹¹
42		Fixing limits of Imprest Fund for the Board functionaries.	As per existing practice: ACEO	CEO ¹²

- 8 CEO shall report all such releases to the Board, at its next successive meeting.
9 CEO shall report all such releases to the Board, at its next successive meeting.
10 CEO shall report all such releases to the Board, at its next successive meeting.
11 CEO shall report all such releases to the Board, at its next successive meeting.
12 Details of limits initially fixed or revised by the CEO shall be reported by him to the Board.

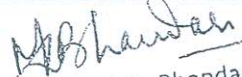
M. Bhandari
17/10/14
(Dr. M.K. Bhandari) IAS
Chief Executive Officer
S.M.V.D. Shrine Board
Katra

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

S. No.	Wing	Area of functioning	Existing Position	Revised Prescription	
V	Legal	43	Powers for filing cases in the courts, signing & verification of petitions, appeals, review petitions, revision applications, swearing affidavits, appearance before the Courts and any other act which may be required for defending/contesting legal cases on behalf of the Board in different courts.	ACEO (Vide Chairman's order issued under the endorsement No: GS/SMVDSB/ACEO/331 dated: 19/08/09).	In respect of any matter relating to the J&K Shri Mata Vaishno Devi Shrine Act, 1988, all policy related matters, and all other significant matters: CEO, who may consult Chairman in regard to any matter. ACEO: shall file papers, sign affidavits etc. in respect of all matters approved by CEO.
		44	Engagement of Advocates.	Chairman	Chairman, on recommendations made by CEO.
		45	To pay expenses in regard to instituting or defending cases in any court or obtaining legal advice in cases concerning the affairs of the Board.	ACEO, as per existing practice.	ACEO: as per the approved rates for the legal counsels of the Board. All legal matters/ issues and payments: CEO, who may consult Chairman in regard to any matter.
		46	Power to compound legal cases/ to modify the claims outstanding against other parties/ demands made by the Board or those pending against the Board.	Existing Bye laws are silent on this subject.	CEO: shall process all such matters in consultation with Legal Advisor/ eminent lawyers and bring up for decision by Board.
VI	Development	47	Technical sanction of all works upto Rs. 15 lakh .	Upto Rs. 10 lakh: Engineer in-charge. Above Rs. 10 lakh: Technical Consultant to the Board.	Engineer In-charge, SMVDSB.
		48	Technical sanction of all works beyond Rs. 15 lakh	Technical Consultant, SMVDSB	Technical Consultant, SMVDSB


 (Dr. M.K. Bhandari) IAS
 Chief Executive Officer
 S.M.V.D. Shrine Board
 Katra

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
		49 Sanction of estimates for repair/ maintenance/ execution of all new works upto Rs. 10 lakh and accord of Administrative Approval in regard thereto.	ACEO, as per existing practice. Vide Order No. 1314/ SB of 2009 dated 04.09.2009 ACEO has been authorised to incur full expenditure under all heads in case of new Maintenance Works, expenditure not exceeding Rs. 10 lakh per work.	ACEO: upto Rs. 10 lakh per work for repair, maintenance, new work and accord of Administrative Approval.
		50 Sanction of estimates for repair/ maintenance/ execution of all new works upto Rs. 50.00 lakh and accord of Administrative Approval.	ACEO upto Rs. 10 lakh and CEO above Rs. 10 lakh: as per precedence.	ACEO: Rs. 10-50 lakh for repair and maintenance and accord of Administrative Approval of new works.
		51 Sanction of estimates for repair/ maintenance/ execution of all new works beyond Rs. 50.00 lakh and upto Rs. 2.00 crore and accord of Administrative Approval.	CEO, as per existing practice.	CEO
		52 Sanction of estimates for all new works/ projects beyond Rs. 2 crore and accord of Administrative Approval.	Chairman/ Board, existing practice.	Board
VII	Revenue	53 Purchase/ acquisition/ lease of new lands and all issues concerning land owned/ held by the Board..	Chairman, as per existing practice.	Chairman and ratification by Board.
VIII	General	54 Power to sign agreements and/ or contracts for and on behalf of the Board.	ACEO, as per existing practice.	Based on the approval of the Competent Authority: ACEO

M. K. Bhandari
17/10/14
(Dr. M.K. Bhandari) IAS
Chief Executive Officer
S.M.V.D. Shrine Board
Katra

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Annexure "A" to Order No. 2036/SB of 2014 dated 17.10.2014

S. No.	Wing	Area of functioning	Existing Position	Revised Prescription
		55 Allotment of all kinds of Board's accomodations/ grant of priority darshan etc.	ACEO/ Dy. CEO, as per existing practice.	ACEO: Any concession/ complementary facility may be provided only with the prior approval of CEO.
		56 Notwithstanding the forgoing prescriptions, it shall be CEO's duty to keep the Chairman fully informed, at all times, about all significant matters/ developments.		CEO
		56 Except the employees who are required to reside at identified places between Banganga and Bhawan, all functionaries of the Board, including CEO, shall reside at Katra, unless exempted from doing so through written orders of Chairman.		CEO: shall be responsible for the placing, construction and allotment of suitable accommodation to functionaries of various categories at the designated places, including Katra.

M. K. Bhandari
(Dr. M.K. Bhandari) IAS,
Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board

(Dr. M.K. Bhandari) IAS
Chief Executive Officer
S.M.V.D. Shrine Board
Katra

S.M.V.D. Shrine Board
Katra

Office of the Chief Executive Officer ¹²⁵
Jata Vaishno Devi Shrine Board, Katra

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Subject: Administrative, financial and other powers to be exercised by Engineer In-charge.

Reference: Order No.2036/SB of 2014 dated 17.10.2014 issued under endorsement No. CO/P/Powers/9810-12 dated 17.10.2014.

Order No: 525 /SMVDSB of 2016
Dated: 04-03-2016

In the interest of administration, it is hereby order that the concerned Executive Engineer, SMVDSB /SMVDIME shall function as "Engineer In-charge" for the purpose of technical sanction of all the works upto Rs.15.00 Lacs.

By order of the Chief Executive Officer, SMVDSB, Katra.


04/03/16
(Dr. M.K. Kumar), IFS

7 Addl. Chief Executive Officer

No: CO/ Powers/18982-18988

Dated: 04.03.2016

Copy to the:-

1. Chief Executive Officer, SMVDSB, Katra
2. Addl. Chief Executive Officer (P), SMVDSB, Katra.
3. Chief Accounts Officer, SMVDSB, Katra
4. Chief Administrative Officer, SMVDIME, Kakryal.
5. Executive Engineer, SMVDSB, Katra.
6. Executive Engineer, SMVDIME, Kakryal.
7. Accounts Officer, SMVDIME, SGC, Katra.
8. Concerned File / Master file.

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**Office of the Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board, Katra**

**Sub: Administrative, financial and other powers to be exercised by the
Officers of the Shri Mata Vaishno Devi Shrine Board.**

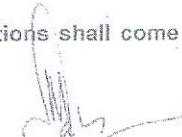
Order No: 1476/SB of 2017
Dated: 17-07-2017

In partial modification to this office order No. 2036/ SB of 2014 Dated 17.10.2014 issued under endorsement No. CO/P/Powers/9810-12 Dated: 17.10.2014, the scale of powers to be exercised by officers of Shri Mata Vaishno Devi Shrine Board, as enumerated at S.No 50, 51 and 52 under Part-VI (Development) of the ibid order, the following footnote shall be inserted:

"After obtaining the requisite administrative and financial approval, no new work/ project shall be started until a certificate has been recorded by the Addl. Chief Executive Officer and the Chief Executive Officer, respectively, that all required legal / statutory clearances and approvals as per annexed performa have been duly procured. The Addl. Chief Executive Officer/ Chief Executive Officer shall record such certificate on the related file as per the following project cost limits:

Addl. Chief Executive Officer : All works upto Rs 25.00 lakh
Chief Executive Officer : All works above Rs 25.00 lakh"

This Order, which issues under Chairman's directions shall come into force with immediate effect.


(Ajeet Kumar Sahu), IAS
Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board

No: CO/P/Powers/ 7976- 7974
Dated: 17 - 07 - 2017

Copy to the:

1. Dr. M.K. Kumar, IFS, Additional Chief Executive Officer, SMVDSB.
2. Shri Anshul Garg, IAS, Additional Chief Executive Officer, SMVDSB.
3. All Dy. Chief Executive Officers, SMVDSB.
4. Chief Accounts Officer, SMVDSB.
5. Executive Engineers, SMVDSB/SMVDIME, Kakryal.
6. Order file/Master file

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**Office of the Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board, Katra**

Annexure to Order No. _____ dated: _____.



**Office of the Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board, Katra**

Project Certificate

"Certified that all required legal and regulatory sanctions/ approvals, including those of the concerned Local Body, have been obtained in respect of _____ (name of the project). The details of NOC/ sanction/ approval are as under:"

- i) _____
- ii) _____
- iii) _____

(Signature)
Addl. CEO/ CEO,
Shri Mata Vaishno Devi Shrine Board.



Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra

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Subject: Administrative, Financial & Other Powers to be exercised by Engineer-Incharge of Shri Mata Vaishno Devi Shrine Board.


ORDER No: 563 / SMVDSB of 2019

Dated: 20-02-2019

In partial modification to the existing Executive order No.525/SMVDSB of 2016 dated 04.03.2016 relating to the exercise of administrative and financial powers by the Executive Engineers of Shri Mata Vaishno Devi Shrine Board, it is hereby ordered that the concerned Executive Engineers shall function as "Engineer In-charge" for the purpose of technical sanction of all the works upto Rs.40.00 lakh.

This order shall come in force with immediate effect.

This issues with the approval of Hon'ble Chairman, SMVDSB (Hon'ble Governor, J&K).


20.02.2019
Simrandeep Singh, IAS
Chief Executive Officer

No: CO/P/Powers/ 29121- 29128

Dated: 20.02.2019

Copy to the:-

1. Addl. Chief Executive Officer, SMVDSB, Katra
2. Chief Accounts Officer, SMVDSB, Katra
3. Dy. Chief Executive Officer ____ (All), SMVDSB, Katra
4. Chief Engineer, SMVDSB, Jammu
5. Asstt. Chief Executive Officer, SMVDSB, Katra
6. Officer on Special Duty, SMVDSB, Katra
7. Asstt. Conservator Forest, SMVDSB, Katra
8. Executive Engineers _____ (All)
9. Concerned File/Master File/Order File